



Instrument of government

Leamington Federation

Sydenham and Lighthorne Heath Primary Schools

1. Legislation and statutory guidance

Governing boards of maintained schools must have an instrument of government which sets out information about how the board is constituted. This requirement is set out in [The School Governance \(Constitution\) \(England\) Regulations 2012, part 5, regulation 28](#).

This model is based on the Department for Education's (DfE) [model instrument of government in Annex C of statutory guidance for maintained schools](#).

2. Instrument of government

1. The name of the schools are: Sydenham Primary School and Lighthorne Heath Primary School (Leamington Federation)
2. The schools are maintained community primary schools.
3. The name of the governing board is 'The governing board of Sydenham Primary School and Lighthorne Heath Primary School (Leamington Federation)
4. The governing board shall consist of:
 - a. 2 parent governors
 - b. 1 head teacher
 - c. 1 staff governor
 - d. 1 local authority governor
 - e. 6 co-opted governors
5. The total number of governors is 11
6. The term of office is 4 years
7. This instrument of government comes into effect on 1st September 2015
8. This instrument was made by order of Warwickshire County Council on 1st September 2015
9. This variation takes effect on 6th December 2024

A copy of the consolidated instrument will be supplied free of charge to every member and associate member of the governing board (including the headteacher where they are not a governor).

3. Monitoring arrangements

This policy will be reviewed by the governing board annually. At every review, the policy will be approved by the full governing board.

This policy was agreed: September 2025

This policy will be reviewed: September 2026

Chair of Governors: Richard Butler

Signed by the executive head teacher: *Juliette Westwood*