



Instrument of Government

Leamington Federation

Sydenham Primary School and Lighthorne Heath Primary School

1. Statutory basis

As a federation of maintained schools, the Federation is governed by the School Governance (Federations) (England) Regulations 2012, as amended. Regulation 23 and Schedule 5 apply the relevant provisions of the School Governance (Constitution) (England) Regulations 2012, including the provisions relating to instruments of government, with modifications for federations.

The governing body and Warwickshire County Council must have regard to Department for Education statutory guidance on the constitution of governing bodies of maintained schools when making, reviewing or varying the instrument. The current Department for Education Maintained schools: governance guide should also be read alongside the statutory framework.

2. Instrument of Government

1. The name of the federation is Leamington Federation.
2. The names and categories of the schools in the federation are:

School	Category
Sydenham Primary School	Community primary school
Lighthorne Heath Primary School	Community primary school

3. The name of the governing body is 'The Governing Body of Sydenham Primary School and Lighthorne Heath Primary School (Leamington Federation)'.
4. The governing body shall consist of:
 - a. 2 parent governors
 - b. 1 headteacher
 - c. 1 staff governor
 - d. 1 local authority governor
 - e. 6 co-opted governors
5. The total number of governors is 11.
6. The standard term of office for governors is 4 years, subject to the statutory provisions applying to ex officio governors and any lawful variation of a term of office.
7. This instrument of government came into effect on 1 September 2015.
8. This instrument was made by order of Warwickshire County Council on 1 September 2015.
9. The variation to this instrument took effect on 6 December 2024.
10. Warwickshire County Council must provide, free of charge, a copy of the instrument as varied and, following any variation, a consolidated copy incorporating current variations, to every governor and associate member of the governing body and to the headteacher, in accordance with the applicable regulations.

3. Administrative note for 2026-2027 (not part of the Instrument)

This Instrument is a statutory governance document, not a school policy. It does not require annual approval by the Full Governing Body.

The governing body or Warwickshire County Council may review the Instrument at any time. If a variation is required, the statutory review and variation process must be followed and the variation must be made by Warwickshire County Council; the school cannot amend the operative Instrument unilaterally.

For 2026-2027, the constitution shown above remains compliant on the information available: the governing body has 11 places, including 2 parent governors, 1 headteacher, 1 staff governor and 1 local authority governor, with 6 co-opted governors. Governors should continue to ensure that the statutory one-third limit on co-opted governors who are also eligible to be staff governors is observed.

The school should retain the Warwickshire County Council-made Instrument and any formal variation as the authoritative legal version. This consolidated school copy should be checked against the Council-held version whenever a further variation is proposed.

Reviewed for administrative accuracy: September 2026

Next review: on any proposed change to the constitution, federation arrangements or applicable legislation/guidance.